

TACOLNESTON PARISH COUNCIL

PARISH CLERK & RFO: Dan Wickham Tacolneston Recreation Centre,
West Way, Tacolneston, Norwich.NR16 1BZ
Email: tacolneston-pc-clerk@outlook.com

An Ordinary Meeting of Tacolneston Parish Council will be held at
Tacolneston Village Hall on Wednesday 9th March 2022 at 7.00pm.

All councillors are summoned to attend.

The press and public are welcome and are able to address the Council during the Public Participation.
However, the law does not permit members of the press and public to take part in debates.

AGENDA

1. To consider approving apologies for absence.
2. To receive declarations of interest on any items to be discussed.
3. Public Participation:
 - a) Reports on matters of interest to the Parish from the District/County Councillor.
 - b) Members of the public to raise matters of concern.
4. To approve and sign the minutes of the ordinary Parish Council meeting on 12th January 2022.
5. To receive the minutes of the Media and Comms Working Group meeting from 27th January 2022.
6. To appoint the internal auditor for the 2021-22 financial year.
7. To adopt the 2022 Communications Policy, Standing Orders and Asset Register.
8. To consider the purchase of an additional SAM2 bracket*.
9. To approve the 2022 Information Audit.
10. To discuss any plans for the Queen's Platinum Jubilee Celebrations.
11. Financial matters:
 - a) To review the bank reconciliation.
 - b) To approve to pay any current invoices:

<i>Payee</i>	<i>Detail</i>	<i>Net Cost</i>	<i>Vat</i>	<i>Gross cost</i>
D Wickham	Clerk's Expenses Jan & Feb	£209.82	£3.52	£213.34
D Wickham	Clerk's Salary March	£357.96		£357.96
HMRC	Clerk's PAYE March	£89.40		£89.40
D Wickham	Clerk's Salary & PAYE April	£415.36		£415.36
Westcotec	SAM2 Bracket (*if agreed)	£50.00	£10.00	£60.00
Parish Online	Annual Subscription	£70.00	£14.00	£84.00
NPTS	Annual Subscription	£180.00		£180.00

12. Any planning matters.

13. Public Participation.

14. To confirm the date of the Annual Parish Council Meeting as 11th May 2022 at 7pm.

Signed: *Dan Wickham*
Clerk and RFO

Date: 3rd March 2022