

# TACOLNESTON PARISH COUNCIL

## Minutes of the meeting of Tacolneston Parish Council held at Tacolneston Village Hall on Wednesday 8<sup>th</sup> July 2026 at 7pm.

Present: Cllrs J. Pyle (Vice-Chairperson), P. Butcher K. Darrell,  
D. Hayward and S. Langley.  
Parish Clerk/RFO: D. Wickham  
1 member of the public.

- |                                                                                                                                                                                                                                                                                                                                                                                                                   | Minute<br>Ref<br>No: |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1. <b>To consider approving any apologies for absence.</b><br>Apologies were received from Cllrs Pincher and Spratt. These were approved by the Council.                                                                                                                                                                                                                                                          | 26/045               |
| 2. <b>To receive any declarations of interest and dispensation requests on any items to be discussed.</b><br>None were received.                                                                                                                                                                                                                                                                                  | 26/046               |
| 3. <b>Public Participation.</b><br>a) There were no reports from the District or County Councillors.<br>b) There was no participation from any member of the public.                                                                                                                                                                                                                                              | 26/047               |
| 4. <b>To approve and sign the minutes of the Annual Parish Council Meeting held on 13<sup>th</sup> May 2026.</b><br>Having been circulated to the Council prior to the meeting, it was <b>AGREED</b> by all that the minutes were approved as a correct record.                                                                                                                                                   | 26/048               |
| 5. <b>To receive any updates from the Media and Communication Working Group.</b><br>There were none.                                                                                                                                                                                                                                                                                                              | 26/049               |
| 6. <b>To receive any updates from the Pylons and Solar Working Group.</b><br>The Parish Clerk had recently received an email introducing a £30 million fund which would be available for good causes in the villages affected by the National Grid pylon proposals. Councillors were invited to attend a webinar on 17 <sup>th</sup> July to learn more. Cllr Langley offered to attend on behalf of the Council. | 26/050               |
| 7. <b>To adopt the 2026 Lone Worker, Bullying &amp; Harassment, Disciplinary, Grievance and Risk Management Policies (5 documents).</b><br>Subject to one small amendment, the Council <b>AGREED</b> to adopt the five documents.                                                                                                                                                                                 | 26/051               |
| 8. <b>Financial matters.</b><br>a) The bank reconciliation was reviewed and approved.<br>b) Following receipt of the relevant invoices these payments were approved:                                                                                                                                                                                                                                              | 26/052               |

Signed:

Date:

| Payee                             | Detail                        | Net       | Vat     | Gross     |
|-----------------------------------|-------------------------------|-----------|---------|-----------|
| D Wickham                         | Clerk's Expenses May and June | £81.00    |         | £81.00    |
| D Wickham                         | Clerk's Salary July           | £366.95   |         | £366.95   |
| HMRC                              | Clerk's PAYE July             | £98.06    |         | £98.06    |
| D Wickham                         | Clerk's Salary August         | £366.95   |         | £366.95   |
| HMRC                              | Clerk's PAYE August           | £98.06    |         | £98.06    |
| NGF Play ( <i>Paid 10.06.26</i> ) | Play Area Fence/Path Deposit  | £2,809.13 | £561.83 | £3,370.96 |
| Ribbonsdale                       | Grounds Maintenance           | £475.36   |         | £475.36   |
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9. **To discuss any quotes received in relation to the refurbishment of the thatched bus shelter.** 26/053  
Cllr Butcher had sought quotes from four NCC trusted traders and would forward them to the Council for consideration once received.
10. **To consider making changes to the remit of the grounds maintenance contract.** 26/054  
Cllr Butcher suggested adding a couple of tasks to the grounds maintenance contract to better serve the Village Hall and recreation area. It was **AGREED** that the Parish Clerk would request a quote for the additional works from the contractor (Cllr Butcher to confirm the exact locations etc).
11. **To discuss making any grant applications to facilitate village hall improvements.** 26/055  
Cllr Butcher outlined the need to increase the Village Hall's electricity supply to allow more solar panels to be utilised, allowing future developments at the hall (eg heating). He suggested the South Norfolk Council (SNC) Capital Facilities Grant may be appropriate for this purpose. The SNC Community Action Fund may also be suitable for required improvements to the hall's entrance area. The Council **AGREED** that Cllr Butcher should apply for any available grants.
12. **Any planning matters.** 26/056  
There had been no new planning applications.
13. **To confirm the date of the next Parish Council meeting as 9<sup>th</sup> September 2026 at 7pm.** 26/057  
This was **AGREED** by the Council.

The meeting ended at 7.35pm

Signed:

Date: