

TACOLNESTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Tacolneston Parish Council on Tuesday 8th December 2020 at 7.00pm Via Zoom

Present: Chairman Cllr McClenning, Cllr Gulliver, Cllr Darrell, Cllr Hooper.

Clerk/RFO – Sue Bunn. DCllr Duffin. 1 member of the public.

1. To consider accepting apologies for absence. None received.
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed. Cllr Hooper Item 16. Connection to the Church.
3. Public Participation
 - a) Reports on matters of interest to the Parish from the District and County Councillors and Tree Warden. CCllr Spratt reported that a million trees are to be planted. The budget is progressing. Flooding in Hall Road should be dealt with in the next couple of days. DCllr Duffin reminded the Council that his Member Ward Grant is still available. The Help Hub remains very busy and there was a large response to the Christmas toy appeal. Mr Darrell (Tree Warden) reported that 2 Lime trees on the Bleach are to be crown lifted ready for the sign to be replaced.
 - b) Members of the public to raise matters of concern. A member of the public raised concern over the kerb between the Pelican and the School caused by the high number of cars parking on the kerb. Clerk to report to County Council.
4. To approve and sign the minutes of the ordinary parish council meeting held on the 17th November 2020. Proposed Cllr Hooper. Seconded Cllr Darrell. All in favour.
5. Matters arising from previous meetings.
 - a) Village Sign Update. Still awaiting cuff for the sign to sit in. Hoping for Spring installation.
 - b) Phone box adoption update. Item 11.
 - c) Internet Banking Update. The Clerk needs to get her ID verified but due to the pandemic is unwilling to go to Barclays and do this at this time.
 - d) Bank Signatories. The 2 new signatories need to go TO Barclays to verify their ID, the Clerk has not pushed this due to the pandemic..
 - e) Trod Path. Cllr Hooper reported that he is working on plans and identifying land owners. He highlighted that the Public Sector Mapping Agreement would be useful, Clerk to investigate.

Cllr Hooper left the meeting after updating the Council on items 5e, 9.1, 10 and 16.
6. Finances
 - a) To note current balances. £19606.84 Barclays. £3077 Nationwide.
 - b) To receive the Budget Working Groups report and approve the budget for 2021/2022 Budget group to meet on 15.12.2020.

Signed:

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- c) Approve the following payments. Proposed Cllr Darrell. Seconded Cllr Pincher. All in favour.

Payee	Detail	Nett	VAT	Gross
FM Bunn	Wages for Nov 2020 (bank transfer)	£285.25		£285.25
FM Bunn	Expenses including home working and mileage	£25.35		£25.35
Hestia Heating	Servicing Heaters in Recreation centre	£295	£59.00	£354
Fire Assess and Extinguish	Village Hall fire extinguisher service.	£120	£24	£144
Community Heartbeat Trust Ltd	Defib battery, pads, and kit	£285	£57	£342.00
MH Goals Ltd	Dug out shelters	£3190	£638	£3828

7. To Discuss Planning Applications Received and decide on action to be taken.
 - a. To note the proposed date for public consultation for South Norfolk Councils Village Cluster Housing Allocation Plan (VCHAP). No update.
8. To investigate more affordable insurance cover for the Parish Council and the Village Hall. The Council agreed that if we do not hear back from Came and Co that we renew with CAS, though if a cheaper quote can be found we renew with them. Proposed Cllr Darrell. Seconded Cllr Pincher.
9. Highways Matters.
 - a. Parking outside Pelican Row. Update. Cllr Hooper reported that the letters had only just gone out to the residents concerned.
10. Update from the Good Neighbour group. Cllr Hooper reported that he is acting Chair of the group, a card had been placed in the recent edition of the Tacolneston Times advertising the Good Neighbour Group. A phone number has been set up with a volunteer manning the phone for a week at a time, this has just gone live. Trying to connect Tacolneston residents with South Norfolk Help Hub and Norfolk County Council Services. More volunteers are being sort. Cllr Darrell to laminate posters. Cllr Darrell thanked Cllr Hoper for his hard work.
11. Approve the signing of the contract from BT to adopt the Phone box. Cllr Pincher concerned about the following, Electrics and certification. Clerk to contact Mulbarton Parish Council and Bunwell to see how they manage theirs. Contract not signed.
12. Clerks report.

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13. To adopt the Record Retention Policy. Proposed Cllr Darrell. Seconded Cllr Pincher. All in favour. Cllr Taylor thanked for the work she has done on this.
14. To discuss and approve comment for the Standards Matter 2 Consultation in to Standards in Public Life. Cllr Darrell to reply as an individual.

20.06 Cllr Gulliver left the meeting.

15. Correspondence received. Notification form the Nationwide that the saving account is being closed. Clerk to look at options.
16. To approve the specification for tendering for grass cutting services and set a time frame. Tender terms to finalised and issued in January 2021.
17. Public Participation. None.
18. To set the date and time of the next Parish Council meeting and accept items for the agenda. Wednesday 13th January 2021 via Zoom.

Signed:

Date:

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