

TACOLNESTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Tacolneston Parish Council in The Recreation Centre on Thursday 23rd January 2020 at 7.30pm

Present: Chairman Cllr McClenning, Cllr Gulliver, Cllr Darrell, Cllr Gowing, Cllr Hooper Cllr Pincher, Cllr Taylor.
Clerk/RFO – Sue Bunn, CCLLR Spratt, DCllr Duffin and 7 members of the public.

1. To consider accepting apologies for absence. None.
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed. Item 8 b. Cllr Darrell but reserve the right to vote. The Chair stated that no decisions could be made at this meeting due to concerns over the Declaration of Interest forms held at South Norfolk Council and due to the discrepancy items could be discussed but not decided on. Items would be moved to the next Parish Council meeting Agenda.
3. Public Participation
 - a) Reports on matters of interest to the Parish from the District and County Councillors, Tree Warden and Footpath Warden. CCLlr Spratt reported that the Precept is still being discussed and as yet has not been set. Highways are looking to increase bridleways. DCllr Duffin VE Day Grants are still available from South Norfolk Council for events being held between 4th and 10th of May. The Precept will be discussed at the next budget meeting. South Norfolk Council are not happy with the proposed Greater Norwich Local Plan and are looking at their own strategy for housing using clusters of villages focusing on those with safe routes to schools. No report from the Tree Warden. There will be a meeting about Footpaths at St Edmunds in Forncett on 19th Feb at 7.30pm where the Footpath Wardens role will be discussed.
 - b) Members of the public to raise matters of concern. A member of the public discussed the need to conserve the Conservation Area.
4. To approve and sign the minutes of the ordinary parish council meeting held on the 17th December 2019. Defer.
5. Matters deferred from previous meetings.
 - a) Village Sign Update. Nothing new to report.
 - b) Footpath Maps availability. Defer to May.
 - c) Financial regulations (see item 6b)
 - d) Financial risk assessment (see item 6c)
6. Finances
 - a) To note current Balances. Balance. £11983.14
 - b) To review Financial Regulations and sign off. Defer.
 - c) To review Financial Risk Assessment and sign off. Defer.
 - d) To review the Internal Control Policy, appoint a new Internal Control Officer is if required and sign off. Defer.
 - e) To review the response from PKF Littlejohns for the year 2018/2019. Defer.

Signed:

Date:

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f) Approve the following payments. Defer.

Payee	Detail	Nett	VAT	Gross
Mrs FM Bunn	Clerks wages Dec (Bank transfer)	285.25		285.25
Mrs FM Bunn	Expenses home working costs, mileage. Decemebr	£17.35		£17.35
South Norfolk Council	Annual charge for emptying dog bins	£534.00	£106.80	£640.80

7. To discuss the purchase of either picnic tables or SAM2 machine from CIL funds. Defer.
8. To Discuss Planning Applications Received.
 - a. 2020/0034 | Addition of 3 small windows to the west elevation | Manor House Barn 68 Norwich Road Tacolneston NR16 1BY. Defer.
 - b. 2020/0048 | Proposed new self-build dwelling | Land North Of 122 Norwich Road Tacolneston Norfolk. Defer.
9. To review the following policies: Communications Protocol. Defer.
10. To approve the distribution of 10 copies of the Tacolneston Book to relatives of a recently deceased Parishioner. The books were originally meant to be distributed to new residents in the Village as part of a Welcome Pack. 10 books will be passed to CCLlr Spratt to distribute.
11. Correspondence received.
 - 11.1 Parish Paths Seminar.
12. Public Participation. None.
13. To set the date and time of the next Parish Council meeting and except items for the agenda. Date to be confirmed.

Signed:

Date:

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