

TACOLNESTON PARISH COUNCIL

PARISH CLERK: Sue Bunn. Tacolneston Recreation Centre, West Way, Tacolneston, Norwich.NR16 1BZ
Tel 07748 964493 Email: tacolneston-pc-clerk@outlook.com

**An Ordinary Meeting of Tacolneston Parish Council will be held in The Woodlands Club, Norwich Road, Tacolneston. NR16 1AL on Tuesday 18th June 2019 starting at 7.30pm
All councillors are summoned to attend.**

The press and public are welcome and are able to address the Council during the Public Participation.
However, the law does not permit members of the press and public to take part in debates.

1. To consider accepting apologies for absence
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed.
3. Public Participation
 - a) Reports on matters of interest to the Parish from the District and County Councillors, Tree Warden and Footpath Warden
 - b) Members of the public to raise matters of concern
4. To approve and sign the minutes of the meeting held on the 27th MARCH 2019
5. To approve and sign the minutes of the AGM held on the 21st MAY 2019
6. To approve and sign the minutes of the ordinary parish council meeting held on the 21st MAY 2019
7. Matters deferred from previous meetings.
 - a) Asset register/TAFRA
 - b) Village Sign
8. Finances
 - a) To note current Balances
 - b) To consider the Internal Auditor report for the year ending 31 March 2019.
 - c) To agree the accounts for the year ending 31st March 2019.
 - d) To consider whether to exempt from external audit and if so to authorise the Clerk and Chairman to sign the form.
 - e) To consider the assertions on and complete the Annual Governance Statement 2018/2019 and to authorise the Clerk and Chairman to sign.
 - f) To consider and approve the Accounting Statement 2018/2019 and to authorise the Chairman to sign.
 - g) Approve the following payments

Payee	Detail	Nett	VAT	Gross
Mrs FM Bunn	Clerks wages May	285.25		285.25
Mrs FM Bunn	Expenses home working costs, mileage	18.70		18.70
Came and Company	Insurance Renewal	611.33		611.33

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Anne Barnes	Internal Audit	80		80
Top Garden Services	Grass Cutting			
Totals				

9. To discuss and approve putting a TAFRA page on the Parish Council website.
10. To Discuss Planning Applications Received. No new received.
11. To Discuss Correspondence Received
12. To receive an update on the progress of the Village Sign ownership/repairs
13. To discuss the number and availability of footpath maps for the village.
14. Arrange to update Parish Council Photograph on Website
15. To discuss and arrange village forum dates
16. Public Participation
17. To receive items for the next Agenda and confirm the date and time of the next Parish Council Meeting

Signed: *Sue Bunn*

Date: 13TH June 2019