

TACOLNESTON PARISH COUNCIL

Minutes of the ordinary meeting of Tacolneston Parish Council held at Tacolneston Village Hall on Wednesday 9th November 2022 at 7pm.

Present: Cllr L. Pincher (Chair), Cllrs R. McClenning (Vice-chair), K. Darrell, B. Gulliver and E. Taylor.
Parish Clerk/RFO: D. Wickham
District/County Councillor B. Duffin & 3 members of the public.

On behalf of the Parish Council and TAFRA, Cllr Pincher thanked Cllr Taylor for all her hard work and achievements during her tenure on the Parish Council and the Recreation Centre Committee, and wished her well following her upcoming move away from the area.

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No: |
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| 1. To consider approving any apologies for absence.
Apologies were received from Cllr Hooper (illness) and Cllr Gowing (work commitments). These were approved by the Council. | 22/066 |
| 2. To receive any declarations of interest and dispensation requests on any items to be discussed.
None were received. | 22/067 |
| 3. Public Participation. | 22/068 |
| <p>a) District/County Cllr Duffin announced that South Norfolk Council's Long Stratton offices had now closed. They had relocated to Thorpe Lodge temporarily before moving permanently to the Horizon building in early 2023. The mast outside the school was still in operation for emergency purposes.
Norfolk County Council will be consulting the public on its budget for the coming year. Cllr Gulliver was concerned that all members of the public should be made aware of this. Cllr Duffin agreed. NCC was again working with Waterstones to encourage the public to donate books to children.</p> <p>b) Concern was raised in relation to bird flu being spread as a result of a lorry-washing station that had appeared in Cheney's Lane. Cllr Gulliver explained that this was not a cause for concern, but the Council Resolved to write to the farmer concerned to remind him of his responsibilities.
The need to reopen footpath four had been reported to the ramblers and NCC. The tree warden would like to plant fruit trees between the horse chestnut trees that had been thinned-out previously. The Council will consider paying for these trees at the next meeting.
The issue of cars being traded from a house owned by Saffron Housing was raised – Cllr Duffin will look into the matter and liaise with Saffron Housing.</p> | |

Signed:



Date:

11/11/23

4. **To approve and sign the minutes of the ordinary Parish Council meeting held on 13th July 2022.** 22/069
Having been circulated to the Council prior to the meeting, it was proposed by Cllr Darrell, seconded by Cllr McClenning, and agreed unanimously that the minutes were approved as a correct record.
5. **To receive any updates from the Media and Communication Working Group.** 22/070
There had not been a recent meeting – the next meeting will be held on 16th November at 7.30pm.
6. **To appoint a replacement Council representative to the Recreation Centre Committee.** 22/071
Cllr McClenning was nominated by Cllr Gulliver, seconded by Cllr Pincher, and agreed unanimously. Cllr McClenning accepted the appointment.
7. **To receive any updates from the Pylons Working Group and discuss any actions required.** 22/072
Sarah Langley will ask for volunteers to join her on the working group via social media. The Council unanimously **Resolved** to write to Richard Bacon MP, donate £50 to the Essex, Suffolk and Norfolk Pylons group and respond to the Planning Inspectorate by the relevant deadlines.
8. **To discuss the need to appoint a new footpath warden.** 22/073
Cllr Gulliver reported that the footpath warden was moving away from the area next week so a replacement would need to be found. Councillors would manage the footpaths themselves in the meantime, as they had done previously. The Clerk will write to the outgoing warden to thank him.
9. **To consider any bid for funding under the Parish Partnership Scheme.** 22/074
There were no proposals at this time. Fornsett Parish Council had asked whether the Council would consider contributing to the village gateway they intend to purchase. After a discussion of benefits and budgets, it was **Resolved** to offer a small donation, once their costs became known.
10. **To discuss the Warm Space Grant initiative.** 22/075
Cllr Gulliver outlined the initiative and the fact that monies from Tacolneston Good Neighbours may be available to fund a warm space. There was a brief discussion regarding appropriate venues. Anybody who might be interested was asked to contact Cllr Gulliver directly to discuss the matter further.
11. **To adopt the Freedom of Information Policy and Data Protection Policy.** 22/076
Having been circulated to the Council prior to the meeting Cllr Darrell proposed adopting the two policies. This was seconded by Cllr Gulliver and **Agreed** unanimously.
12. **To confirm the dates of the 2023 Parish Council meetings.** 22/077
Cllr Darrell proposed, Cllr Pincher seconded, and the Council unanimously **Resolved** to hold the 2023 meetings on 11th January, 8th March, 10th May (Annual Meeting and Annual Parish Meeting), 12th July, 13th September and 8th November. These dates are subject to change if necessary.

Signed:



Date: 11/1/23

13. **Financial matters.**

22/078

- a) The bank reconciliation was reviewed and **Approved**.
b) Following receipt of the relevant invoices these payments were **Approved**:

Payee	Detail	Net	Vat	Gross
*D Wickham	Clerk's Expenses Jul & Aug	£226.83	£20.07	£246.90
*D Wickham	Clerk's Salary September	£275.15		£275.15
*HMRC	Clerk's PAYE September	£68.60		£68.60
*D Wickham	Clerk's Salary October	£274.95		£274.95
*HMRC	Clerk's PAYE October	£68.80		£68.80
*Play Inspection Co	Annual Inspection	£69.95	£13.99	£83.94
*PKF Littlejohn	External Audit 2021/22	£200.00	£40.00	£240.00
*Sutcliffe Play	Chains & Locknuts for Flat seat	£301.36	£60.27	£361.63
D Wickham	Clerk's Expenses Sep & Oct	£122.11	£10.83	£132.94
D Wickham	Clerk's Salary November	£274.95		£274.95
HMRC	Clerk's PAYE November	£68.80		£68.80
D Wickham	Clerk's Salary December	£274.95		£274.95
HMRC	Clerk's PAYE December	£68.80		£68.80
ICO	Annual Data Protection Fee	£40.00		£40.00
Ribbonsdale Nurseries	Grass Cutting Contract	£2,000.00	£400.00	£2,400.00

*Already Paid

The Council was thanked for its continued support in funding the cutting of the grass in the churchyard.

14. **Any planning matters.**

22/079

- 2022/1963: Location: Land At 59 Norwich Road Tacolneston Norfolk
Proposal: Variation of condition 2 of 2014/0559 - To allow relocation of carport
Application Type: Removal/Variation of Condition (S73 / S19)

Following a discussion of the application, the Council **Resolved** to object to the use of gravel on the driveway/car park, due to the noise nuisance it would cause to neighbours.

15. **Public Participation.**

22/080

There was none.

16. **To confirm the date of the next ordinary Parish Council meeting as 11th January 2023 at 7pm.**

22/081

This was unanimously **Agreed**.

The meeting ended at 8.25pm.

Signed:



Date:

11/1/22