

TACOLNESTON PARISH COUNCIL

The Annual Meeting of Tacolneston Parish Council will be held at Tacolneston Village Hall on Wednesday 10th May 2023 after 7.00pm (following the Annual Parish Meeting).

All councillors are summonsed to attend.

The press and public are welcome and are able to address the Council during the Public Participation section. However, the law does not permit members of the press and public to take part in debates.

AGENDA

1. To elect a Chairperson for the forthcoming year.
2. To elect a Vice-Chairperson for the forthcoming year.
3. To consider approving any apologies for absence
4. To receive declarations of interest on any items to be discussed.
5. To consider any Declarations of Acceptance of Office that have not been received and decide whether to grant an extension or declare the seat vacant.
6. Public Participation:
 - a) Reports on any matters of interest to the Parish from the District and County Councils.
 - b) Members of the public to raise any matters of concern.
7. To approve and sign the minutes of the Parish Council meeting held on 8th March 2023.
8. To receive any updates from the Media and Communications Working Group.
9. To receive any updates from the Pylons Working Group.
10. To appoint Council representatives to the Recreation Centre Committee.
11. To appoint a Tree Warden.
12. To discuss the Knipe/Boileau charities.
13. To discuss the Tacolneston Fuel Allotment Charity.
14. To confirm eligibility and consider adopting the General Power of Competence.
15. To renew arrangements for delegation to the Clerk.
16. To consider purchasing Coronation gifts for the village schoolchildren.
17. To discuss the proposed changes to the bus service.
18. To consider the need for a zebra crossing in the village.

19. Financial matters:

- a) To review the bank reconciliation.
- b) To consider the Internal Auditor's report for the year ending 31st March 2023.
- c) To agree the accounts for the year ending 31st March 2023.
- d) To consider whether to exempt the Council from an external audit.
- e) To consider the assertions on, and complete, the Annual Governance Statement 2022/23 and authorise the Clerk and Chairperson to sign the form.
- f) To consider and approve the Accounting Statement 2022/23 and authorise the Chairperson to sign the form.
- g) To approve the payment of the following invoices:

<i>Payee</i>	<i>Detail</i>	<i>Net Cost</i>	<i>Vat</i>	<i>Gross cost</i>
D Wickham	Clerk's Expenses March & April	£161.72	£16.19	£177.91
D Wickham	Clerk's Salary May	£300.30		£300.30*
HMRC	Clerk's PAYE May	£75.20		£75.20
D Wickham	Clerk's Salary June	£300.50		£300.50
HMRC	Clerk's PAYE June	£75.00		£75.00
BHIB Insurance	Insurance Renewal	£631.82		£631.82
The Woodlands Club	Coronation Grant from SNC	£200.00		£200.00
Robin Goreham	Internal Audit 2022/23	£70.00		£70.00
NALC	Annual Subscription	£219.94		£219.94

*Includes 1 pay point increase following annual review.

20. To identify any training opportunities.

21. Any planning applications.

22. Public Participation.

23. To confirm the date of the next Parish Council Meeting as Wednesday 12th July 2023 at 7pm.

Signed: *Dan Wickham*
Parish Clerk

Date: 2nd May 2023.