

# **TACOLNESTON PARISH COUNCIL**

Temp PARISH CLERK. Sue Bunn, Tacolneston Parish Council, Tacolneston & Fornsett Recreation Centre, West Way,  
Tacolneston, Norwich. NR16 1BZ  
Tel 07748 964493 Email: tacolneston-pc-clerk@outlook.com

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## **An Ordinary Meeting of Tacolneston Parish Council will be held in Tacolneston Village Hall on**

**Wednesday 20<sup>th</sup> March 2019 at 7.00pm.**

**All councillors are summoned to attend.**

The press and public are welcome and are able to address the Council during the Public Participation.  
However, the law does not permit members of the press and public to take part in debates.

### **Agenda**

1. To consider accepting apologies for absence
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed.
3. To confirm and accept the minutes of the meeting held on 20<sup>th</sup> February 2019 and 27<sup>th</sup> February 2019.
4. Public Participation.
5. To approve renewing the following annual subscription to Norfolk PTS.
6. Finance.
  - a) Approve the Payment of the following:

| Payee        | Detail                                                             | Net      | VAT  | Gross    |
|--------------|--------------------------------------------------------------------|----------|------|----------|
| Parish Clerk | February Wages (25hours)                                           | £285.25  |      | £285.25  |
| Parish Clerk | Expenses to include homeworking, mileage, stamps and copier paper. | £37.64   | 0.52 | £38.16   |
| Parish Clerk | 14 hours worked on Littlejohn response                             | £159.74  |      | £159.74  |
| Norfolk PTS  | Subscription                                                       | £100.75  |      | £100.75  |
|              | <b>TOTAL</b>                                                       | <b>£</b> |      | <b>£</b> |
|              |                                                                    |          |      |          |

7. To accept the proposed response to PKF Littlejohns LLP Challenge Correspondence and sign off.
8. To set a date to adopt a budget for the year 2019-2020. (27<sup>th</sup> March 2019)
9. Clerks Report. Agenda. Code of Conduct issues.
10. To sign the Clerks contract of employment.
11. To approve and sign the letter of gratitude to the previous Clerk.
12. Discuss if a response was sent to the monitoring officer, by the previous clerk. As per the meeting of the 16<sup>th</sup> January 2019.
13. To accept the gift of the Village Sign from its present owners when tenure details are agreed by both parties. Agree to accept the legal costs that this would incur.
14. To give a grant to repair the Village Sign.
15. To decide on a contractor to repair the Village Sign.
16. Correspondence. List attached.
17. Planning. Applications recently approved. 2019/0324 | Convert barn to living accommodation with link to main house. | Old Hall Farm Norwich Road Tacolneston NR16 1ED.  
Applications recently submitted and awaiting decisions.
  - a. 2018/2645 | Erection of 2 dwellings with associated access, parking and landscaping | Land To The Rear Of The Pelican Public House Norwich Road Tacolneston Norfolk.

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- b. 2019/0501 | Single storey rear extension. | 11 Warrens Way Tacolneston NR16 1DH.
  - c. 2019/0426 | Replacement of conservatory with new | Oak Cottage Cheney's Lane Tacolneston Norfolk NR16 1DB
18. To agree for the clerk to show the donation to the Royal British Legion as a Section 137 payment in the cash book as required by The Local Government Act 1972 Section 137. Reference Item 6c (18/057) of the minutes of 17<sup>th</sup> October 2018.
19. To decide on giving a donation to CAB.
20. To agree to the replacement of the Dog Poo Bin on Norwich Road (opposite the Anglian Water Building). Photo Circulated.
21. To confirm the date and time of the next Parish Council meeting. May 8<sup>th</sup> 2019 at 7pm and any items for the Agenda.

Signed: *S Bunn* on 15<sup>th</sup> March 2019