

TACOLNESTON PARISH COUNCIL

PARISH CLERK: Hellen Hammond, Tacolneston & Forngett Recreation Centre, West Way, Tacolneston, Norwich. NR16 1BZ

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RFO : Hellen Hammond : tacolneston-pc-rfo@outlook.com

A Meeting of Tacolneston Parish Council

Acting in its capacity as Trustee of the Tacolneston & Forngett Recreation Association (TAFRA)

**will be held in Tacolneston Village Hall on Wednesday
18th April 2018 at 7.00 p.m.**

Agenda

- 1) To consider accepting apologies for absence.
- 2) To receive declarations of interest and requests for dispensations (previously notified to the clerk) from members on any items to be discussed
- 3) To receive report from the Recreation Centre Committee
- 4) Bank Accounts : to agree Signatories and if necessary the Removal of Previous Clerk/RFO as Signatory and Key Contact and to agree New Clerk/RFO as Signatory and Key Contact, and to agree the transfer of relevant fund and Direct Debits to the relevant accounts for:
 - a) The Sole Trustee Only : TAFRA Account
 - b) Recreation Centre Committee
 - c) To Confirm Statement of Accounts at 31/03/2018
 - d) Payment of Tops Grass Cutting Invoice £555.42
- 5) To discuss and agree what Phase 2 of the Park should be and action
- 6) To consider the request of a donation from The Sole Trustee Only towards Phase 2 of the Park
- 7) The Recreation Centre Committee to request assistance with funding for Carpark Repairs and Removal of relevant tree's
- 8) To consider and discuss the possibility of a Working Party to look at roles, responsibilities, policies and procedures, and financial regulation within the Sole Trustee Only
- 9) To discuss correspondence received from Charity Commission
- 10) To discuss and agree what is required of the Sole Trustee Only in relation to the forthcoming changes with Data Protection
- 11) Any other business by leave of the Chairman

Signed: *Hellen G Hammond* on 12th April 2018

Only business relating to TAFRA may be discussed at this meeting