

TACOLNESTON PARISH COUNCIL

The Annual Meeting of Tacolneston Parish Council will be held at Tacolneston Village Hall on **Wednesday 13th May 2026** at 7.00pm.

All councillors are summoned to attend.

The press and public are welcome and are able to address the Council during the Public Participation section. However, the law does not permit members of the press and public to take part in debates.

AGENDA

1. To elect a Chairperson for the forthcoming year.
2. To elect a Vice-Chairperson for the forthcoming year.
3. To consider approving any apologies for absence.
4. To receive any declarations of interest on items to be discussed.
5. Public Participation:
 - a) Reports on any matters of interest to the parish from the District and County Councillors.
 - b) Members of the public to raise any matters.
6. To approve and sign the minutes of the Parish Council meeting held on 11th March 2026.
7. To receive any updates from the Media and Communications Working Group.
8. To receive any updates from the Pylons and Solar Working Group.
9. To appoint Council representative(s) to the TAFRA Management Committee.
10. To appoint a Tree Warden and a Footpath Warden and to discuss the Footpath Audit.
11. To renew arrangements for delegation to the Clerk.
12. To identify any training opportunities.
13. To consider any planning applications received after the publication of this agenda.
14. Financial matters:
 - a) To review the bank reconciliation.
 - b) To consider the Internal Auditor's report for the year ending 31st March 2026.
 - c) To agree the accounts for the year ending 31st March 2026.
 - d) To consider whether to exempt the Council from an external audit.
 - e) To consider the assertions on, and complete, the Annual Governance Statement 2025/26 and authorise the Clerk and Chairperson to sign the form.
 - f) To consider and approve the Accounting Statement 2025/26 and authorise the Chairperson to sign the form.
 - g) To approve the payment of the following invoices:

Payee	Detail	Net Cost	Vat	Gross cost
D Wickham	Clerk's Expenses March & April	£83.75	£0.55	£84.30
D Wickham	Clerk's Salary May*	£366.95		£366.95
HMRC	Clerk's PAYE and NI May	£98.06		£98.06
D Wickham	Clerk's Salary June	£367.15		£367.15
HMRC	Clerk's PAYE and NI June	£97.86		£97.86
Clear Councils	Insurance Renewal 2026/27	£889.95		£889.95
TAFRA	Hall Hire 11.03.26	£17.00		£17.00
Robin Goreham	Internal Audit 2025/26	£75.00		£75.00
Ribbonsdale Nurseries	Grounds Maintenance	£475.36		£475.36

*Includes 1 pay point increase following annual review.

15. To consider purchasing a replacement defibrillator cabinet.
16. To adopt the 2026 Information Audit.
17. To discuss a donation of play equipment to TAFRA.
18. To consider any quotes and grant funding opportunities in relation to the thatched bus shelter.
19. To confirm the date of the next Parish Council meeting as Wednesday 8th July 2026 at 7pm.

Signed: *Dan Wickham*
Parish Clerk

Date: 7th May 2026.