

TACOLNESTON PARISH COUNCIL

PARISH CLERK & RFO: Dan Wickham Tacolneston Recreation Centre,
West Way, Tacolneston, Norwich.NR16 1BZ
Email: tacolneston-pc-clerk@outlook.com

An Ordinary Meeting of Tacolneston Parish Council will be held at
All Saints Church, Tacolneston* on Wednesday 13th October 2021 at 7.00pm**.

All councillors are summoned to attend.

The press and public are welcome and are able to address the Council during the Public Participation.
However, the law does not permit members of the press and public to take part in debates.

AGENDA

1. To consider accepting apologies for absence.
2. To receive declarations of interest on any items to be discussed.
3. Public Participation:
 - a) Reports on matters of interest to the Parish from the District/County Councillor.
 - b) Members of the public to raise matters of concern.
4. To approve and sign the minutes of the ordinary Parish Council meeting on 8th September 2021.
5. To receive the minutes of the Media and Communications Working Group meeting 23rd Sept 2021.
6. To consider the need to appoint a new administrator for the Tacolneston Fuel Allotment and Knipe . Boileau charities.
7. To discuss the issue of parking on the green in McKee Drive.
8. To consider submitting a Parish Partnership Scheme bid.
9. To discuss the operation of the SAM2 equipment.
10. To discuss the play area bench replacement.
11. Financial matters:
 - a) To note the current balance.
 - b) To receive an update re: online banking.
 - b) To approve to pay any current invoices:

<i>Payee</i>	<i>Detail</i>	<i>Net Cost</i>	<i>Vat</i>	<i>Gross cost</i>
D Wickham	Clerk's Salary September	£325.96		£325.96
HMRC	Clerk's Income Tax Sept	£81.40		£81.40
D Wickham	Clerk's Expenses Sept	£563.13	£57.27	£620.40
NPTS	CiLCA Training	£236.00		£236.00
The Woodland Club	Venue Hire	£25.00		£25.00
PKF Littlejohn	External Audit	£200.00	£40.00	£240.00
Westcotec	SAM2	£3905.00	£781.00	£4686.00

12. Any planning matters.

13. Public Participation.

14. To confirm the date of the next ordinary Parish Council meeting as 10th November 2021 at 7pm and discuss the venue and frequency of future meetings.

*Parking is available in the field adjacent to the church at the owner's risk.

**A representative of Saffron Housing Trust will give a presentation to the Parish Council at 6.30pm outlining the results of their Housing Needs Survey and their subsequent proposals.

Signed: *Dan Wickham*
Clerk and RFO

Date: 5th October 2021