

Speed Indication Device Risk Assessment Tacolneston Parish Council

This document is intended to guide Tacolneston Parish Council and volunteers in their role as custodians of the speed monitoring equipment. This document only applies to the SAM2 equipment purchased from Westcotec.

No	What are the hazards?	Who might be harmed and how?	What are you already doing?	Residual risk and other further measures
1	Equipment is sited on a dangerous site	Equipment, vehicles or members of the public are at risk from moving traffic	Only sites identified by trained Westcotec advisors to be used.	Tolerable, no further action required
2	Parking on road when changing equipment	Vehicle may cause an accident harming passengers in passing vehicles, pedestrians or volunteers	Park safely according to Highway code	Safety measures to be upheld
3	Working next to road which can lead to collision with moving vehicle	Volunteers may sustain injuries if in collision with a vehicle	Volunteers to wear a high viz vest at all times. Work only to be carried out in daylight hours when visibility is good. All volunteers to be advised to maintain a distance of 1m from the kerb whilst fixing the equipment.	Monitor regularly
4	Obstruction of Footpath	Risk of injury to pedestrians and dogs forced to walk in the road to avoid sign	Sign must be fixed to posts identified in such a manner as not to impede footpaths. Be aware of oncoming pedestrians	Tolerable, no further action required
5	Distracting moving vehicles	Risk of collision between vehicles and / or pedestrians	When removing and/or replacing signs volunteers are not to make hand signals or gestures to drivers of vehicles. Volunteers must not attempt to stop or direct traffic. If confrontation occurs volunteers to stop fitting the sign and if necessary call 999 or 101 as appropriate. The Parish Clerk must be notified of any incident.	Tolerable, no further action required

6	Personal injury whilst installing or removing the sign	Risk of personal injury to volunteers and public	All volunteers to follow the installation guidance issued in line with the manufacturer's instructions. Two volunteers to be in attendance where sign is to be installed at a high level requiring the use of steps. Steps to be placed on stable even ground and safety catches engaged. They should be dry and grippy. Only those who have received a copy of this risk assessment to carry out sign installation. All installation must be carried out by persons over the age of 18 years. Battery charging must be carried out in accordance with the manufacturer's instructions. Training from the manufacturer is available on request.	Tolerable, no further action required
7	Handling metal objects.	Danger of volunteers being cut by sharp edges.	Wear gloves if deemed necessary once assessed.	Tolerable, no further action required

Adopted May 2025

To be Reviewed May 2028