

TACOLNESTON PARISH COUNCIL

Minutes of the Annual Meeting of Tacolneston Parish Council held at Tacolneston Village Hall on Wednesday 10th May 2023 at 8pm.

Present: Cllrs L. Pincher (Chairperson), B Gulliver (Vice-chairperson), P Butcher,
K. Darrell, D Hayward and B Spratt.
Parish Clerk/RFO: D. Wickham
2 members of the public.

- | | Minute
Ref: |
|---|----------------|
| 1. To elect a Chairperson for the forthcoming year.
Cllr Darrell nominated Cllr Pincher. This nomination was seconded by Cllr Gulliver and unanimously agreed. Cllr Pincher accepted the nomination and signed the appropriate declaration. | 23/026 |
| 2. To elect a Vice-Chairperson for the forthcoming year.
Cllr Darrell nominated Cllr Gulliver. This nomination was seconded by Cllr Pincher and unanimously agreed. Cllr Gulliver accepted the nomination. | 23/027 |
| 3. To consider approving any apologies for absence.
Apologies were received from Cllr Langley (work commitments). The Council Resolved to approve the apology. | 23/028 |
| 4. To receive declarations of interest on any items to be discussed.
There were none. | 23/029 |
| 5. To consider any Declarations of Acceptance of Office that have not been received and decide whether to grant an extension or declare the seat vacant.
All declarations had been received. | 23/030 |
| 6. Public Participation.
a) County Cllr Thomas submitted a written report to the earlier Annual Parish Meeting (see those minutes).
b) The tree warden confirmed that healthy trees had been removed by the pond and more were likely to follow. The Clerk agreed to report the issue of overgrown shrubs in the vicinity of the bus shelter which were preventing the grass verge from being cut. | 23/031 |
| 7. To approve and sign the minutes of the Parish Council meeting held on 8th March 2023.
Having been circulated to the council prior to the meeting, it was unanimously Resolved that the minutes were approved as a correct record. | 23/032 |

Signed:



Date: 12/7/23

8. **To receive any updates from the Media and Communication Working Group.** 23/033
A letter had been sent to South Norfolk Council in response to the Village Clusters Housing Allocations Plan.
9. **To receive any updates from the Pylons Working Group.** 23/034
Cllr Langley had submitted a brief report in which she explained she was a little more positive. The biggest news was that it had been discovered that an underground network would save consumers £2 billion. Sarah Manning was thanked for her input. UNESCO would be considering a proposal for a bird corridor over the whole of East Anglia.
10. **To appoint Council representatives to the Recreation Centre Committee.** 23/035
This item was adjourned to the next meeting.
11. **To appoint a tree warden.** 23/036
The Council unanimously **Resolved** to appoint Mr J Darrell as Tree Warden.
12. **To discuss the Knipe/Boileau charities.** 23/037
Cllr Darrell reported that, following a trustees meeting on 9th May 2023, no further action was required in relation to the charities at this time.
13. **To discuss the Tacolneston Fuel Allotment Charity.** 23/038
Cllr Darrell reported that, following a trustees meeting on 9th May 2023, no further action was required in relation to the charity at this time.
14. **To confirm eligibility and consider adopting the General Power of Competence.** 23/039
Following confirmation of eligibility it was unanimously **Resolved** to adopt the General Power of Competence.
15. **To review arrangements for delegation to the Clerk.** 23/040
It was unanimously **Resolved** that, where it had not been possible to obtain any necessary extension from the District Council to allow a planning application to be considered at the next Council Meeting, the Clerk would, having consulted with the Council, make the necessary response or convene an extraordinary meeting of the Council.
16. **To consider purchasing Coronation gifts for the village schoolchildren.** 23/041
Following a discussion of the implications the Council **Resolved** not to purchase Coronation gifts.
17. **To discuss the proposed changes to the bus service.** 23/042
Despite the Council requesting an extension of the 17th April consultation deadline, to allow the newly-constituted Council to respond, the deadline had not been extended.
18. **To consider the need for a zebra crossing in the village.** 23/043
This item was adjourned to the next meeting. Cllr Hayward would contact Norfolk County Council Highways in the meantime to request a site visit.

Signed:



Date:

12/7/23

19. **Financial matters.**

23/044

- a) The bank reconciliation was reviewed and approved.
- b) The Internal Auditor's report for the year ending 31st March 2023 was considered and noted.
- c) The accounts for the year ending 31st March 2023 were agreed.
- d) The Council **Resolved** to exempt itself from an external audit for the year ending 31st March 2023.
- e) The Council considered the assertions on, and completed, the Annual Governance Statement 2022/23 and authorised the Clerk and Chairperson to sign the form.
- f) The Council considered and approved the Accounting Statement 2022/23 and authorised the Chairperson to sign the form.
- g) Following receipt of the relevant invoices the following payments were approved:

Payee	Detail	Net	Vat	Gross
D Wickham	Clerk's Expenses March & April	£161.72	£16.19	£177.91
D Wickham	Clerk's Salary May	£300.30		£300.30*
HMRC	Clerk's PAYE May	£75.20		£75.20
D Wickham	Clerk's Salary June	£300.50		£300.50
HMRC	Clerk's PAYE June	£75.00		£75.00
BHIB Insurance	Insurance Renewal	£631.82		£631.82
Woodlands Club	Coronation Grant from SNC	£200.00		£200.00
Robin Goreham	Internal Audit 2022/23	£70.00		£70.00
NALC	Annual Subscription	£219.94		£219.94

*Includes one pay point increase following annual review.

20. **To identify any training opportunities.**

23/045

The Council unanimously **Resolved** to provide induction and planning training for the newly-elected members. The Clerk will book the appropriate courses with the Council's training provider (NPTS) after liaising with those involved.

21. **Any planning matters.**

23/046

There were none.

22. **Public Participation.**

23/047

There was none.

23. **To confirm the date of the next Parish Council meeting as Wednesday 12th July 2023 at 7pm.**

23/048

This was confirmed.

The meeting ended at 9.10pm

Signed:



Date:

12/7/23