

Tacolneston Village Hall Recreation Center Report 2022

Good evening all.

Thank you for giving me the opportunity to give you my last report as Chairperson of the RCC.

This year has been a busy one for the hall with many ups and downs.

The usage of the hall has been very busy with most days being used.

We saw the community gatherings for the Queen's Jubilee, which was enjoyed by many; even the weather came to the party. In August a fund raising fete was a great success.

Installation of Wi-Fi has been very much appreciated by users.

Playground

As usual the play areas have been very well utilized. The tower has had a facelift with rotten wood being replaced and repainted.

The swing's seating and chains have been replaced.

Replacement of the fence surrounding the play area has not been completed as yet and hopefully sometime in the future this will be done.

The climbing frame pillars and walk bridge have started splitting quite badly; this has been reported to Sutcliffe who are in the process of organising them to be replaced under warranty.

A brief informal chat to some of the users as to what they would like to see was done. Many said they would like to see the zip wire back again, others said more equipment for more mature sector would be good. I did start looking into the costing and funding available for adult equipment, unfortunately I have not been able to finalise it. Funding from various agents is available; hopefully the Parish Council can look into this as a community project for the future.

Vandalism is still ongoing although is reducing. The latest items to be destroyed is the tennis netting and the junior football nets. The metal shed lock has been broken and the shed used as a den.

Football facilities

The container has been delivered and items stored as per required.

The upgrade of the change rooms is in progress, which should be completed by Christmas this year.

It is good to hear that the first team remain undefeated this year and we wish them well.

Village Hall

As from October the following groups are using the hall:

On a regular basis

- Indoor bowls - Tuesday evenings – Chris Brown
- Pilates – Monday evenings and Thursday mornings – Lucy Harvey
- Tribe all fitness – Monday and Thursday evenings – Amy Bobbins

Regular but infrequent

- Drama Active – Generally used during holiday break and exams at the end of the year - Jane Ashdown
- New Covenant Apostolic Ministries International – Mercy Machaya

Groups no longer using the facilities:

- Boxercise
- Zumba
- Skybound therapies

Katie Crawson was brought onboard to replace Donna to clean the hall on 3 hours per week

Simon Harrington was brought onboard as our maintenance contractor. The general maintenance of the village hall is ongoing.

Maintenance issues completed:

- New external fire doors
- New windows
- New internal fire doors have been installed due to old ones being damaged.
- Decorating of the entrance and main hall has been completed.
- Repairs to the roof
- Removing of the shed
- Cutting down of the growth and trees around the gas tank

Maintenance issues still to be done:

- The fire alarm has as yet not been replaced.
- Clearing of the outside shed. Once this is done the inside store area can have a face-lift and items not in use can be stored there.
- The refurbishment of the toilets was put on hold with the idea of installing a disabled toilet facility due to major plumbing issues. Various agents were contacted for funding available.

Risk issues that occurred during the year:

- Gas tank leak, which led to a risk assessment being carried out by Calor on 24th June 22.
 - High risk issues identified:
 - Wooden shed to be relocated 3mts from tank location (risk rating of 5)
 - Remove all overhanging branches from established tree (risk rating 4) - Completed
 - Replace drain cover (within 3 m of tank) to sealed/airtight type. (risk rating 3)
 - Gated compound to be installed to restrict public access (risk rating 2)
- Toilet blockage
 - This has occurred 4 times in the last year.
 - It does appear that the drainage flow from the female toilet is hindered at the junction of the outlet pipe and main drain as angle acute and pipe stepped.

Future plans

- To use the hall as a “warm hub”. Needs further discussion.

Audits

Regular audits that are completed:

Weekly

- General walkabout and cleaning as required

Monthly

- AED results posted on Webcos site – No problems noted
- Playground audits. – Same main problems, thanks to Wes who assisted with audits.
- Electricity readings – Eon website
- First Aid boxes

Quarterly

- Building audit dealt with as required

Finances

- Account as of the 1st April 2021 to 31st March 2022
 - Opening Balance 1/04/21 £ 3787.52
 - Income from 1/4/21 till 31 03 22 = £14431.86
 - Outgoings from 1/4/21 to 31/3/22 = £10750.29
 - Left balance of £7469.09
 - Balance of £4419.66 in Business savings account
- Account as of the 1st April 2022 to 1st November 2022
 - Opening Balance 1/04/22 £7469.09
 - Income from 1/4/22 till 1/11/22 = £6098.68
 - Outgoings from 1/4/21 to 31/3/22 = £5945.52
 - Left balance of £7622.25
 - Balance of £4421.35 in Business savings account as of 4/10/22

Amounts invoiced and not yet received: £1873 (ABA £1303, booked events December £220, South Norfolk £250, £ 100 Polling May 2023)

Outgoing still to be made: Insurance due in 16th December, Redecorating costs, Fire safety checks due December

Thank you
All the best for the future.

Elizabeth Taylor